

**TOWN OF HAMPDEN  
PARKS & RECREATION**

**Recreation Commission**

Julie Wickman, Chair  
Terry Ford, Vice Chair  
Heather Bean  
Mike Salemi  
Dan Slattery



**Town Hall**

85 Wilbraham Road  
Hampden, MA 01036  
(413) 566-2151 ext. 108  
parks@hampdenma.gov

Dan Blanchard, Director  
Alex Soares, Recreation Coordinator

**\*\*Rentals are for Hampden residents only\*\***

FEES: Large Pavillion \$150 Monday-Friday, \$200 Weekends and Holidays

Small Pavillion \$125 Monday-Friday, \$150 Weekends and Holidays

By signing below, I understand the following rules apply:

1. Rentals are by **Hampden residents only**. GLASS, ALCOHOL, and OPEN Flames are NOT allowed.
2. It is my responsibility to contact the Parks & Rec. Commission to set up a time for inspection at least 3 days prior to the event. The purpose of the inspection is to determine the working order of the facilities. (Optional)
3. In the event of a breakdown, i.e. water, electrical, etc., after the inspection, Parks and Rec. cannot be held responsible. Parks and Rec. will try to assist if a problem does arise.
4. A **\$50 refundable deposit** (separate check) for clean-up is required along with the rental fee. This deposit will be returned if, in the opinion of the Parks & Rec. Commission, the facilities are left in good condition upon completion of the event. All parties are required to dispose of trash in the dumpster located in the parking lot after their scheduled event.
5. It is my responsibility to obtain the appropriate permits, such as raffle, etc., before the scheduled event.
6. Use of the facility does not imply any required permits are granted.
7. Renter hereby agrees to assume all risks for loss, damage, liability, injury, cost or expense that may arise during or be caused in any way, in whole or in part, by Renters us or occupancy of the Hampden Memorial Park Pavilion facilities rented herein and surrounding property. Furthermore, Renter hereby agrees, at Renter's sole expense, to indemnify, defend and hold the Town of Hampden and it's officers., employees and volunteers free and harmless from any loss, claim, liability, damager cist, (including reasonable attorney's fees), and/or injury to person and proper that in any way may be caused in whole or in part by or occur during Renter's use or occupancy co dais properties and/or facilities.
8. Renter has carefully read this entire agreement and agrees to abide by all of its terms, including those set forth in Rules and Regulations attached hereto and made part hereof as Attachment A. Renter understands that no terms are binding, and no date has been committed until Renter receives a copy of this agreement signed by Hampden Parks & Recreation and Renter has paid the rental fee.

This permit does not grant exclusive use of any of the facilities except for the pavilion. Any regularly scheduled sporting event will have preferential use of the field in which it is scheduled. A cancellation notice is required 14 days prior to the event to receive a refund. No exceptions including weather.

Signed: \_\_\_\_\_

Printed: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_